

May 4, 2017

Vice Provost for Academic Personnel

**Delegation of Authority—Establish and Issue Guidelines and Procedures for Instituting Corrective Action and Dismissal of Non-Senate Academic Appointees and Grant Extensions under Academic Personnel Manual 150**

The [Academic Personnel Manual \(APM\)](#) provides policies and procedures pertaining to the employment relationship between an academic appointee and the University of California (UC). These policies and procedures are issued by the System-wide Provost and Executive Vice President of Academic Affairs. Academic appointees subject to the policies and procedures within the APM include, but are not limited to, ladder rank faculty and non-Senate academic appointees, including non-senate faculty.

The Chancellor is the executive head of all activities on the UC Riverside campus. The Chancellor receives delegations of authority in relation to academic personnel from the President of the University. Authority for implementing academic personnel policies may be re-delegated by the Chancellor unless otherwise restricted.

[APM-150](#) provides the standards and procedures for instituting corrective action and/or dismissal of non-Senate academic appointees. It is the responsibility of each Chancellor to issue guidelines and procedures (including the decision to place a non-Senate academic appointee on investigatory leave) for instituting corrective action and dismissal of non-Senate academic appointees which may then be instituted and implemented by the department chair, unit head, supervisor or other appropriate administrative authority. In accordance with the procedures detailed in APM-150, the Chancellor may grant extensions, as appropriate.

Effective as of the date above, I hereby re-delegate to the Vice Provost for Academic Personnel the authority to establish and issue guidelines and procedures (including the decision to place a non-Senate academic appointee on investigatory leave) for instituting corrective action and dismissal of non-Senate academic appointees and to grant extensions under APM-150. This delegation supersedes all previous delegations on the subject. This authority may not be re-delegated.

Sincerely,



Kim A. Wilcox  
Chancellor

cc: Campus Counsel  
Executive Vice Chancellor/Provost  
UCR Director of Institutional Ethics & Compliance

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