

CHA 0040

Authorize the Use of Vacation Leave Before Accrued

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The Chancellor delegated to the Director -- Human Resources the authority to authorize the use of vacation leave before it is accrued, for use during a December 25/New Year closing (per Staff Policy 41.C).

This delegation is referenced in an October 9, 1997 letter from the Chancellor to the Director -- Human Resources, addressing a wide variety of HR issues. Copies of this letter may be obtained from the Administrative Budget Office.

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