1. In General
All vehicles parked on the University of California, Riverside (UCR) campus must properly display a valid University of California (UC) parking permit or purchase a visitor permit. UCR Transportation and Parking Services (TAPS) administers the campus parking permit program.

UCR employees with at least a 50% appointment may purchase a permit on a quarterly or yearly basis by payroll deduction. Parking fees for employees on payroll deduction begin the month after the permit is issued. The fees continue until TAPS is notified in writing of the desire to cancel. The permit must also be surrendered to TAPS in order to cancel a deduction. A faculty or staff member going on leave and wishing to return to the same lot must contact TAPS to reserve a place in the desired lot. Parking permit fees for UCR employees may not be paid from University funds.

Hanging permits must be displayed on the rear view mirror with expiration dates facing the front of the vehicle. The full permit must be visible. Failure to properly display a valid parking permit may result in a citation.

Lot assignments are made on a first-come-first-served basis. A request for an exception may be submitted to TAPS for review by the TAPS Director, or assigned designee.

2. Campus Permit Types
- **X Permit**: This is valid in all spaces except handicapped spaces and red zones. Eligibility is determined by the Vice Chancellor of Business and Administrative Services.
- **Red Faculty/Staff Permit**: This is valid in white striped spaces in designated Red lots and spaces and Blue and Gold lots.
- **Blue Permit**: This is valid in white striped spaces in designated preferred lots. It is valid in all Gold Lots (yellow striped) spaces. After 4 p.m. Monday through Friday and all day on weekends, it is valid in Red Lots with the exception of reserved spaces.
- **Gold Permit**: This is valid in yellow striped spaces in lots 26, 30, and 50. After 4 p.m. Monday through Friday and all day on weekends, it is valid in Red and Blue Lots with the exception of Pay-by-Space and reserved spaces.
• **Housing Permit**: This is valid in white striped spaces in designated residence hall and off-campus housing parking lots. It is valid in all Red, Blue, and Gold lots after 4 p.m. and on weekends, except reserved and Pay-by-Space spaces.

• **Family Housing Permit**: This is valid only for Family Housing residents and only in the Family Housing area. It is not valid on the main campus during enforcement hours. Family Housing residents may obtain a maximum of two (2) permits from TAPS. Family Housing may also purchase Gold parking permits for use on campus.

• **Carpool Permit**: This is available to two (2) or more faculty, staff, or graduate students who ride together to campus. It is provided at a reduced rate.

• **Alternative Transportation Permit**: This is available to full-time faculty, staff, or graduate students who use an alternative means to commute to campus. It is valid in designated lots on campus.

• **Disabled Permit**: UCR follows the California Department of Motor Vehicles (DMV) guidelines with regard to issuance of disabled permits. Faculty and staff with a valid state disability placard are required to purchase a UCR disabled permit at the preferred rate. Disabled permits are available at TAPS. TAPS may issue a temporary disabled parking permit for up to three weeks, substantiated with a physician’s note. Individuals requiring temporary disabled parking for more than three weeks are encouraged to obtain a temporary DMV placard specifying the necessary time period.

• **Motorcycle Permit**: This is valid in designated motorcycle spaces. Mopeds may park in motorcycle spaces. No motorized vehicles may be ridden onto campus walkways.

• **Retiree Permit**: A retired faculty or staff member who retired after June 30, 1995, may obtain a free parking permit for use in Gold parking lots. Permits for Red or Blue lots may be purchased for half of the regular parking permit fee based on availability. A parking permit for all areas must be obtained at TAPS.

• **VIP**: This is valid in all spaces, except specially marked spaces.

• **Vendor/Service Permits**: Every vendor doing business at UCR is required to display a valid UCR parking permit on their vehicle from 7:00 a.m. to 10:00 p.m., seven days a week. It is valid in all Red, Blue, and Gold Lots and “Service Vehicle” spaces. It is not valid in Pay-by-Space spaces and all other specially marked spaces. It may be purchased at TAPS for time periods from one day to one year.

• **A Temporary replacement parking permit is available for an individual who has forgotten their regular valid permit. It is valid in the applicable regularly assigned parking permit spaces**

A parking permit refund is calculated on a weekly basis. When transferring to a different lot, the permit must be exchanged at TAPS. A $15 replacement fee is assessed for a lost or stolen parking permit.

3. **Campus Visitors**
   A visitor to the campus may park in designated visitor areas or Pay-by-Space spaces. Daily and hourly permits are available from Pay-by-Space and Pay-and-Display dispensers located in designated parking lots. An extended term permit (from one week to one month) is available from TAPS. Additional information regarding visitor parking may be obtained at on the TAPS website: [http://parking.ucr.edu/](http://parking.ucr.edu/). No parking is permitted at “FAILED,” removed, or non-operating meters.

4. **Department Sponsored Guests**
   Permits can be made available for department guests at the kiosk by making reservations via the campus recharge system. The cost based on the location of the requested parking lot. Permits are
valid on the assigned date and in the assigned lot. After 4:00 p.m. and on weekends, the permit is valid in all lots except Pay-by-Space spaces and reserved spaces.

5. **Other UC Permits**
   A faculty and staff parking permit from another UC campus is honored in all numbered lots except Pay-by-Space spaces and specially marked areas for seven days within the fiscal year.

6. **Exceptions**
   The Director of TAPS, or assigned designee, may grant an exception to the policy, based on operational requirements.

7. **Feedback**
   For comments or questions regarding this policy, please contact TAPS, at (951) 827-8277 or via email at parking@ucr.edu.

8. **Revision History**
   Unless otherwise necessary, this policy and associated procedures will be reviewed, at a minimum every two years, by representatives of TAPS. The campus administrative policy manager will update this policy and associated procedures to reflect changes to related policies or governing standards, regulations, laws, and other such guidance as often as required.