

October 10, 2017

Executive Director of Construction and Project Management  
Inspection and Quality Assurance Manager

### **Delegation of Authority- Delegated Campus Building Official & Certified Building Official**

In a letter, dated December 6, 2016 ([DA2564RVCRED](#)), the Chancellor re-delegated to the Vice Chancellor of Research and Economic Development (VC-RED), for approved projects within the area of responsibility of the titled position, certain authority related to the construction of capital projects at the University of California, Riverside (UC Riverside). This authority includes compliance oversight of applicable accessibility requirements identified in the American with Disabilities Act (ADA), as well as the [2016 California Building Standards Code](#).

The [UC Facilities Manual](#) provides additional guidance regarding construction contracting and facilities management. To ensure code and regulatory compliance, each facility requires the implementation of a locally administered program and identification of a delegated campus building official. To standardize and clarify these essential obligations across all campuses, the role of the delegated campus building official, as well as the role of a certified building official, are defined below.

- **Delegated Campus Building Official (DCBO)** serves as the facility administrator monitoring all campus projects to ensure compliance with the applicable state building code requirements, as well as local, state, and federal regulations.
- **Certified Building Official (CBO)** is responsible for monitoring all construction projects and ensuring compliance with the [2016 California Building Standards Code](#).

These positions must be filled by University employees. At UC Riverside, under the authority of the Office of the VC-RED, the Architects and Engineers unit is responsible for compliance issues specific to the built environment of the campus.

Effective as of the date above, I hereby designate the Executive Director of Construction and Project Management to serve as the DCBO and the Inspection and Quality Assurance Manager to serve as the CBO with the authority to act on behalf of UC Riverside regarding compliance matters applicable to accessibility requirements identified in the ADA, as well as the [2016 California Building Standards Code](#) for those properties owned or leased by the University.



This delegation is being issued to enhance operational effectiveness. It supersedes all previous delegations on the subject. This authority may not be re-delegated.

Sincerely,

A handwritten signature in black ink, appearing to be "M. Pazzani". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Michael J. Pazzani  
Vice Chancellor  
Research and Economic Development